



PALISADES NEIGHBORHOOD ASSOCIATION

BOARD MEETING

06/07/2023, via Zoom

Meeting Minutes

1. MEETING START: 7:00 PM

2. BOARD MEMBER ROLL CALL - Secretary, Nancy Griffin

<u>Position</u>	<u>Name</u>	<u>Present</u>	<u>Position</u>	<u>Name</u>	<u>Present</u>
Chair + Area 3 Rep	Frederique Lavios	X	Area 7 Rep	Roger Gray	X
Vice Chair + Area 6 Rep	Brooke Subert	X	Traffic Committee + Area 8 Rep	Nancy Sage	X
Secretary + Area 10 Rep	Nancy Griffin	X	Area 9 Rep	Meg Wilkinson	X
Treasurer + Area 1 Rep	Jon Thies	X	Area 11 Rep	Rob Heape	
Area 2 Rep	Charlie Buck		Area 12 Rep	Harold Rust	
Area 4 Rep	Jenny Cherrytree	X	Area 13 Rep	(open)	
Tree Permit Coor. + Area 5 Rep	Anni Miller		Past Chair	Mario Campbell	

ALSO ATTENDING – Mark Thornburg, Lyle Griffin, Rick Eilers, Bill Connors, Al Calabria

3. QUORUM - X YES NO
(There are 13 Board Members this term. Quorum has 7 Board Members or more.)

4. OLD BUSINESS
 - a. MEETING MINUTES - Secretary, Nancy G.
Motion to approve the 05/01/2023 minutes for the PNA Board Meeting
Brooke Supert approved the motion. It was seconded by Jon Thies. The motion passed unanimously by the Board Members in attendance.

 - b. Update on NEP (Neighborhood Enhancement Grant) grant proposals for 2024/25 – Frederique
 - i. NEP for Emergency Cache
 - ii. NEP for refreshments for social activities

5. NEW BUSINESS

a. CHAIR REPORT:

- i. Primary Goals for 2023-2024 – Frederique
 1. Increase voice with City Council
 2. Solutions based – one consistent voice representing the community
- ii. NCC – (Neighborhood Chair Council) meeting highlights - nothing to share at present
- iii. Meeting protocols – Brooke
 1. Got feedback from board members on how to run the meetings
 2. Protocols
 - a. Timing
 - b. Time Management
 - i. Socialize 15 mins before
 - ii. Start promptly at 7pm
 - c. Acquiring new equipment for hybrid meetings
 - d. Committee Reports
 - e. General Public comment at the end (limiting to 2 minutes per person)

b. COMMITTEE REPORTS:

- i. Traffic and Pathway Committee Update - Nancy Sage and Bill Connors
 1. Traffic and Pathway Committee - Nancy Sage
 - a. City is adding pathways, not well funded
 - b. Treetop slated in 2024
 - c. 2 years to implement, once approved
 2. Lakeridge High School
 - a. Student behavior
 - b. Parking – Bill Connors
 - i. Selling parking spaces to juniors
 - ii. 10 fewer spots
 - iii. No provision for carpooling preferences
 - iv. Eliminating some free periods next year
 - v. Checking with Latter Day Saint church about obtaining access to church parking
 - vi. John Park shared that Desiree Fisher (principal) setting up meeting with City to discuss parking challenges
- ii. Land Use Report - Chris Durkee
Current/ongoing projects
 1. Lot split at 2701 Glenhaven (flag lot) - likely to change request and sell part of the lot, not useable as currently proposed
 2. Pre-app meeting for new house to replace Oak Tree Terrace (lakefront) - involves several variances
- iii. Parks Committee Report – Chris and Brooke
 1. Rassekh Park Update, (Chris Durkee and Al Calabria, co-leads) – Chris
 - a. Phase One approved (includes skate park)
 - i. Lowest priority in City and Palisades surveys
 - b. Phase Two - now on unfunded projects list
 - i. Play field
 - ii. Children's play area
 - iii. Picnic area
 - c. Unfunded Projects list out to 2029 at present
 2. Greentree Park Improvements Update, (Brooke S. and Brian Campagna, co-leads) – Brooke
 - a. Trying to get new, ADA-inclusive playground equipment

- i. 2024/5 grant cycle
 - ii. Climbers
 - iii. Balance beam
 - iv. Pod climbers
 - v. Musical instruments
 - b. Will get Parks & Recreation input after plan outlined
 - c. May 2024 deadline
 - d. Consider:
 - i. Nancy Sage: add Covered table?
 - ii. Jenny Cherrytree: Basketball court replacement?
- iv. Emergency Prep Committee Report - Rick Eilers and Mark Thornburg
 - Emergency Preparedness Plan - Rick
 - 1. 2nd cache valued at \$3,552
 - 2. Submitted grant request last week
 - 3. Only an opportunity to get 4 caches (to be zoned in ~NE, SE, NW, SW Quadrants)
 - 4. Caches
 - a. Rob – has 1st cache (SE Quadrant – covers Areas 8, 9, 11)
 - b. Jenny – 2nd cache (NE Quadrant – covers Areas 4, 5, 6, 7)
 - i. requires emergency preparedness plan
 - ii. Plan required before 2nd cache will be ordered
 - c. Neighbor of Rick offering to host a "stop the bleed" class (20 max capacity)
 - d. NW Quadrant – covers Areas 1, 3, 10 next year
 - e. SW Quadrant – covers Areas 2, 12, 13 (Quadrant) next year
 - 5. Radios - Mark
 - a. East/West partition will work for the radios
 - b. Be prepared to enter new privacy code
 - c. June 25th - let's do another practice session
 - d. Can listen to the City on Channel 17
 - e. Forwarding "Quick Start" instructions for the radio
- v. Sustainability Committee Report - Brian Campagna (Brian was unable to attend, skipped for now)
- vi. Communications and Technology Committee - Frederique
 - 1. Hybrid and Zoom only meetings – Brooke
 - a. PNA Board Meetings (Zoom only) will be 1st Wednesday at 7 PM.
 - b. Additional equipment for General (Hybrid) meetings has been requested
 - 2. Website updates – Frederique
 - Restructured the site, still need to fix a few broken links
 - 3. Newsletter Subscription Updates - Frederique
 - 815 newsletter subscribers (most are active readers)
- vii. Tree Permit Committee Report - Anni Miller (Anni was unable to attend)
 - 1. 1500 Oak Terrace – posted
 - 2. 2954 W. View Circle – health issues, okay to cut
- viii. Treasurer's Report - Jon Thies
 - 1. Establishing a bank account
 - 2. Not tax-exempt (too much paperwork)
 - 3. Frederique and Jon established as board members (required by bank) - signatory members
 - a. Palisades Neighborhood Association
 - b. Customer Profile required if personnel change
 - 4. Minimum requirement is \$300 (\$1/mo charge if we fall below)

5. \$403 on hand, \$300 in reimbursements outstanding

c. NEW MOTIONS:

- i. Create Social Events committee? – Frederique
Annie Mulligan agreed to be coordinator
No objections voiced to creating the committee
- ii. Roger Gray: move to approve Jon and Frederique as signers?
Jon moves, Brooke seconds
By unanimous vote, Frederique Lavois and Jon Thies are approved as signatories of the bank account for Palisades Neighborhood Association.

6. OPEN COMMENT

- a. Chris: Let's get the "find out about what's new at Palisades" signs
- b. Chris: everyone chip in \$25?
- c. Lyle: invite attendees to contribute
- d. Jenny: meeting about Greentree Playground?
 - i. Noise sensitivity has posed a problem in the past
 - ii. Want opportunity to give feedback after brainstorming
- e. Frederique - use of funds
 - i. Signs
 - ii. Website hosting

7. CLOSING COMMENTS – Brooke

Board is always open to input from the association!

8. ADJOURN: 8:00PM

These meeting minutes were approved unanimously on 06/07/2023 by the Board members at the meeting.

Nancy Griffin

Nancy Griffin, Secretary/Area 10 Rep.

Palisades Neighborhood Association