



**PALISADES NEIGHBORHOOD ASSOCIATION**

**BOARD MEETING**

08/02/2023, via Zoom

**Meeting Minutes**

1. MEETING START: 7:00 PM
2. WELCOME – Frederique Lavios, Chair
3. BOARD MEMBER ROLL CALL - Secretary, Nancy Griffin

<u>Position</u>	<u>Name</u>	<u>Present</u>	<u>Position</u>	<u>Name</u>	<u>Present</u>
Chair + Area 3 Rep	Frederique Lavios	X	Area 7 Rep	Roger Gray	
Vice Chair + Area 6 Rep	Brooke Subert	X	Traffic Committee + Area 8 Rep	Nancy Sage	
Secretary + Area 10 Rep	Nancy Griffin	X	Area 9 Rep	Meg Wilkinson	X
Treasurer + Area 1 Rep	Jon Thies	X	Area 11 Rep	Rob Heape	
Area 2 Rep	Charlie Buck	X	Area 12 Rep	Harold Rust	
Area 4 Rep	Jenny Cherrytree	X	Area 13 Rep	(open)	
Tree Permit Coor. + Area 5 Rep	Anni Miller		Past Chair	Mario Campbell	X

ALSO ATTENDING – Randall Yamada, Rick Cook – (see Stafford Hamlet.com), David Rogers, Gail Parrick, Joe and Kikki Avila, Mike Bliziotis, Lyle Griffin, Stefan Broadus – Guest Speaker, Brian Campagna

QUORUM -  X  YES   NO

(There are 13 Board Members this term. Quorum has 7 Board Members or more.)

4. OLD BUSINESS
  - Approval of Minutes from Previous Meetings – Nancy Griffin, Secretary
  - Motion to approve the 07/05/2023 minutes for the PNA Board Meeting
    - 4.1. Moved by Frederique Lavios
    - 4.2. Seconded by Brooke Subert
    - 4.3. Passed unanimously by the Board Members in attendance

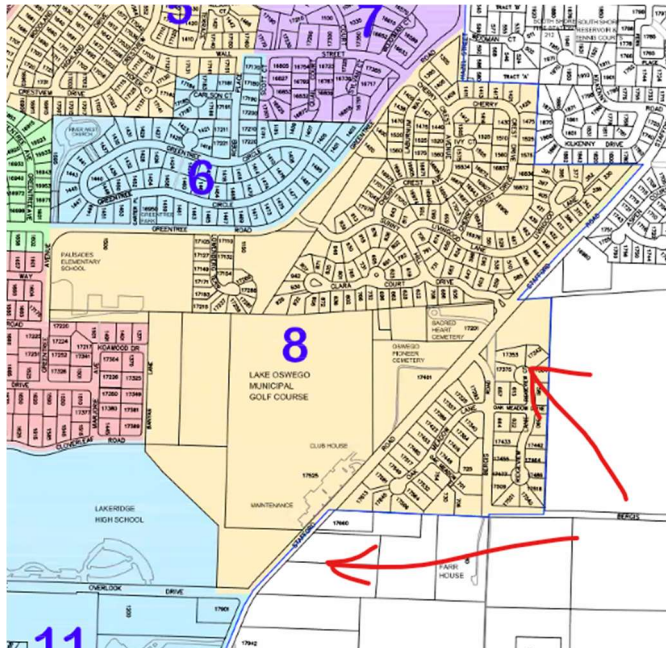
5. NEW BUSINESS

5.1. TREASURER'S REPORT – Jon Thies

- 5.1.1. Balance of \$276 (after donation)
- 5.1.2. GoFundMe account – GoFundMe (or similar) account for donations to the PNA will need to be set up by one of the two signatories of the PNA Bank account: the Chair and the Treasurer
- 5.1.3. NEP grant requests awarded (to be reimbursed)
  - 5.1.3.1. \$200 to pay for communication equipment (\$191 was actual cost)
  - 5.1.3.2. \$500 for refreshments for PNA events and meetings
- 5.1.4. Expenditures per PNA election term are typically around \$470. Additional funds will be needed. A donation drive has been suggested and will be implemented via the PNA website.

5.2. GUEST SPEAKER – Stefan Broadus – City of Lake Oswego re: McVey-Stafford Corridor

- 5.2.1. Conducted study to gather neighbors' experiences
- 5.2.2. Conducted via online forum with workshop
- 5.2.3. State street to Overlook



- 5.2.4. Developed collection of concepts to implement as solutions at various locations
- 5.2.5. Held 2nd round of meeting to present the concepts to the public
- 5.2.6. Segmented corridor into 5 sections
- 5.2.7. Solicited feedback in this second round of meetings
- 5.2.8. Developed draft of Conceptual Design Report (CDR)
- 5.2.9. Next step: present to City Council for review and debate
- 5.2.10. Longer term
  - 5.2.10.1. Large project
  - 5.2.10.2. Collection of smaller projects
- 5.2.11. Q&A
  - 5.2.11.1. Draft available yet for public viewing? (Mario)  
Not yet, but it will be before it is presented to Council
  - 5.2.11.2. Sending to neighborhood chairs? (Frederique)  
Yes
  - 5.2.11.3. What kinds of projects (stop signs, winding roads, roundabouts...)?
    - 5.2.11.3.1. Traffic signals
    - 5.2.11.3.2. Pedestrian & bicycle infrastructure
    - 5.2.11.3.3. Crossing improvements

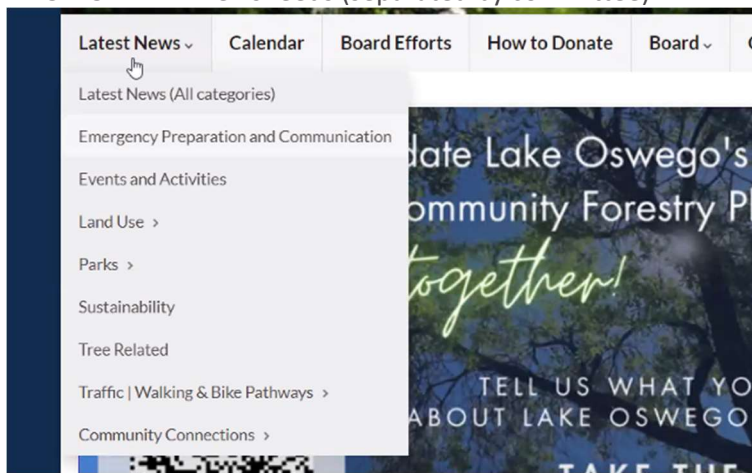
- 5.2.11.3.4. Additional signage
- 5.2.11.3.5. Traffic striping
- 5.2.11.4. Funding? (Frederique)
  - 5.2.11.4.1. Most likely funded locally
  - 5.2.11.4.2. Larger-scale project might involve federal funding
  - 5.2.11.4.3. Added taxation might be possible
- 5.2.11.5. Likely a 10 year window? (Jon Thies)
  - Yes – could be longer overall end-to-end

5.3. CHAIR REPORT

- 5.3.1. Parks Committee Coordinator (Nancy Sage) couldn't make it
- 5.3.2. Events coordinator – Ann Mulligan and Kikki Avila have volunteered to be co-coordinators.
- 5.3.3. Kim Beeler voted in via proxies as new Traffic Committee Coordinator
- 5.3.4. Nancy Sage voted in via email proxies as new Traffic and Pathway Committee Coordinator

5.4. NEW MOTIONS

- 5.4.1. Motion to create Events Committee
  - Goal – draw in more people, get them involved. Sponsor social events to bring people together.
  - 5.4.1.1. Frederique moves
  - 5.4.1.2. Mario seconds
  - 5.4.1.3. Motion carries unanimously (Anni Miller and Nancy Sage voted by proxy)
- 5.4.2. Motion to appoint Ann Mulligan and Kikki Avila
  - 5.4.2.1. Mario moves
  - 5.4.2.2. Meg seconds
  - 5.4.2.3. Unanimously approved (Nancy Sage and Anni Miller by proxy)
- 5.4.3. New Website Manager
  - 5.4.3.1. Kikki Avila has volunteered as website manager
  - 5.4.3.2. Any objections? None
  - 5.4.3.3. Plan to move Palisades website to an independent server provided by Kikki and Joe Avila
  - 5.4.3.4. Will give the user experience a refresh
- 5.4.4. Question: any issues with existing structure of the website?
  - No, but could be more mobile-friendly.
- 5.4.5. Website – improvements to structure
  - 5.4.5.1. News feeds (separated by committee)



- 5.5. Emergency Committee Report – Rick's report (absent) – relayed by Frederique
  - 5.5.1. NEP Grant for Neighborhood cache was awarded
  - 5.5.2. Tualatin Emergency Preparedness Fair – see website (Saturday, August 5th)

5.5.3. Lake Oswego Preparedness event – Thursday, September 14th

5.6. Mark Thornberg’s Report (absent) – by Brooke – Emergency Preparedness

5.6.1. Held monthly radio event

5.7. Events Committee – meeting with Ken Allen – developer of C3 property

5.7.1. See website for details

5.7.2. Bethlehem Christian School

17979 SW Stafford Rd

5.7.3. August 3, 7pm – 8:30pm (setup at 6:30)

5.7.4. General meeting in October. Planning starting soon.

Will be hybrid Zoom and In-person, previous meeting using this format was successful with highest attendance to date

5.7.5. PNA Facebook page – now have admin rights

5.8. Land Use Report – by Brooke for Chris Durkee (absent)

5.8.1. Offered assistance to LO Parks & Rec for Phase II of Rassekh Park

5.8.2. Plan letter in support of grant

5.8.3. Chris and Meg will attend Lake Oswego School District meeting re: new chiller for a school

5.9. Public Comments

5.9.1. Rick Cook – Stafford Hamlet Family Fest

Rick to send info to Frederique and Kikki so it can be added to the website



5.10. Brian Campagna – Area 6 party for National Night Out

5.10.1. May make this more of a PNA event next year

5.10.2. This year’s event in Area 6 was a potluck. Worked well but would expect to need port-o-potties for an expanded event.

5.10.3. Will discuss with others in Area 6

5.11. Traffic report (on behalf of Kim Beeler)

- 5.11.1. Reached out to Will Farley (traffic engineer) and chief of police re: lowering speed limit on portions of South Shore Blvd.
- 5.11.2. Speed limits are set by ODOT using Oregon Administrative Rules.
- 5.11.3. Speeds monitored every year. Unlikely that ODOT would support a lower speed limit without reconfiguration of the road.
- 5.11.4. Lt. Earl Hall – may join the September 6th meeting to present on the subject
- 5.11.5. Traffic and Pathway Committee Report – Brooke reading for Kim Beeler (absent)
  - 5.11.5.1. Speed radar request to city on 5/17/23 for Overlook Drive in front of Lakeridge. Finally placed about 3 weeks ago, recently removed. No results or feedback from city to date.
  - 5.11.5.2. Submitted to LO Traffic Engineering 7/12/23 via on line form request for consideration that pedestrian activated flashing cross walk lights be installed at both crosswalks in front of Lakeridge on Overlook Drive. No response to date.
  - 5.11.5.3. Unrelated to traffic, nothing back from city planning/engineering on new path construction and refurbishment east end of Lakeridge campus. This appears to be a diy volunteer project with no land use permit discussion or appropriate engineering studies/plans. [See Meeting Chat Log Meg Wilkinson 7:58 PM for additional details]
- 5.11.6. Tree Permit Committee Report – 4 major trees being reviewed  
Due to meeting time constraints, neighbors are encouraged to use contact form on the PNA website for details.
- 5.12. Sustainability Committee Report
  - 5.12.1. Kikki and Brian co-chairing
  - 5.12.2. Planning newsletters and informative materials
  - 5.12.3. Inviting feedback
- 5.13. CLOSING COMMENTS – Frederique Lavios, Chair  
Use contact form on the website – best way to elicit a response
- 5.14. ADJOURN: 8 PM

## MEETING CHAT LOG

rick cook 6:59 PM

Bill Markt - Stafford Hamlet Chair

Randy Yamada - Stafford Tualatin Valley Community Planning Organization-

Rick Cook - Area "0" rep. (Stafford Hamlet- Stafford/Rosemont Roundabout.

rick cook to Everyone 7:19 PM

On a little different note... is there a plan for traffic access during Parks and Rec. construction for US Postal service and fire / police during closures/long delays for Palisades Neighborhoods? Has this been discussed?

MARIO CAMPBELL to Everyone 7:53 PM

It is already at 25 MPH East of Canyon

Meg Wilkinson 7:58 PM

The pathway at Lakeridge is being built by the cross country coach so the team has more places to train. He may not have been aware of the need for approval, although the school should know.

These meeting minutes were approved unanimously on 09/06/2023 by the Board members at the meeting.

*Nancy Griffin*

**Nancy Griffin, Secretary/Area 10 Rep.  
Palisades Neighborhood Association**