



PALISADES NEIGHBORHOOD ASSOCIATION

GENERAL MEETING

04/11/2024, via Zoom and in-person

Meeting Minutes

1. MEETING START: 6:45 PM
WELCOME – Frédérique Lavios, Chair
2. ROLL CALL

<u>Position</u>	<u>Name</u>	<u>Present</u>	<u>Position</u>	<u>Name</u>	<u>Present</u>
Chair + Area 3 Rep	Frédérique Lavios	X	Area 7 Rep	Roger Gray	X
Vice Chair + Area 6 Rep	Brooke Subert		Parks Committee + Area 8 Rep	Nancy Sage	X
Secretary + Area 10 Rep	Nancy Griffin	X	Area 9 Rep	Meg Wilkinson	X
Treasurer + Area 1 Rep	Jon Thies	X	Traffic Committee + Area 11 Rep	Rob Heape	X
Area 2 Rep	Charlie Buck	X	Area 12 Rep	Harold Rust (Interim)	
Area 4 Rep	Jenny Cherrytree	X	Area 13 Rep	open	
Tree Permit Coord. + Area 5 Rep	Anni Miller		Past Chair	Mario Campbell	X

ALSO ATTENDING – Rick Eilers, Kikki Avila, Joe Avila, Carrie Love, Chris Durkee

QUORUM: X YES NO

(There are 13 Board Members this term. Quorum is 7 Board Members or more.)

3. PARK ACADEMY INTRO – Liz Dove, Development Director for Park Academy
4. OPENING COMMENTS – Frédérique Lavios, Chair
 - Purpose of the PNA stated.
 - Meeting protocols explained.
 - Zoom participants will be muted throughout the meeting. Use ‘Chat’ for questions and comments.
 - In-Person audience – Q & A after each presentation
 - Joe Avila was introduced.
5. NEW WEBSITE – Joe Avila
 - Joe thanks Frederique for her leadership and work at the PNA.
 - A screenshot of the new website is shown to the audience and feedback of the new site is encouraged
6. APPROVAL OF MEETING MINUTES – Chuck Buck (acting Secretary)

7. TREASURER'S REPORT - Jon Thies, Treasurer

- Status of Palisades Neighborhood Association (PNA) funds
 - \$584.62 current balance
- The current NEP grant of \$500 for Social Events covered multiple reimbursements in the past month, such as PNA social events, yard signs and related equipment.
- Paperwork for reimbursement by the City is being put together and will then be submitted to them within the next couple of weeks.
- The City is currently in the process of updating the NEP for 2024-2025.
 - Upon completion, the necessary administrative materials will be developed.
 - In the next month or so, a list of potential items for a NEP Grant Request will be compiled.
- People are encouraged to donate - ways to donate on Donate tab on PNA website.

8. VOTING AND PALISADES LEADERSHIP TEAM INTROS – Frédérique Lavios, Chair

- Online voting ends tonight, April 11 at 10 PM.
- Paper ballots will be accepted until end of tonight's meeting.
- Introductions and overview of the Leadership Team.

9. COMMITTEE REPORTS

● EMERGENCY PREPAREDNESS – RICK EILERS

- A request is made for a volunteer to help Rick with Emergency Preparedness.
- A Zoom call on Neighborhood Emergency Preparedness will be held on Sunday, April 21st at 2pm.
 - ✓ Everyone is invited to join in on the call to help with brainstorming to help grow the program. There is a link on the PNA website to register for the call.
 - ✓ The PNA has acquired many resources over the years. Rick will discuss all of these.
 - ✓ The Community Emergency Response Team (CERT) is operated by the City of LO. Anybody can join and receive training.
- A new program was recently introduced by the Oregon Department of Emergency Management. It is called *Be 2 Weeks Ready* and will be rolled out during June 2024. It is a "Community centered, activity based program". This program will help individuals with preparations in their own homes and lives, but can easily be extended into the neighborhoods where we live. This is something which Rick would like to incorporate into our own Emergency Preparedness program as it rolls out. It consists of 8 classes of one hour each. Respectively, they will each cover a different topic of preparedness:
 - ✓ Preparing to Prepare
 - ✓ Your Emergency Plan
 - ✓ A Food Plan
 - ✓ A Water Plan
 - ✓ Waste and Hygiene
 - ✓ Shelter
 - ✓ First Aid
 - ✓ Emergency Management
- Update on City's Neighborhood Enhancement Program (NEP) Grants. These help neighborhoods, HOAs and nonprofits to get specific things that normal city budgeting processes cannot handle, ex. a park bench on school district property, art projects, neighborhood signs, emergency supplies, etc. The city budgeted \$60,000 for last year's grant.
- This year it will be split into 3 categories:
 - ✓ 1. Neighborhood Outreach. \$30,000 and it is supposed to launch on July 1. This will all be shared by all the neighborhood associations and will include a city-wide Zoom license and sharing AV equipment.

- ✓ 2. Emergency Supply Cache program. This funds emergency supply caches for neighborhoods that have built an emergency response plan which has been approved by the city. All neighborhoods will need to develop this response plan. This will include how they're going to utilize these supplies, where people are going to meet, and how to communicate via 2-way radios, using the amateur radio group. The repeaters on Cook's Butte are also part of this program. It will launch on January 1, 2025
 - ✓ The last group is Special Projects, launching in July of 2025. This is open to groups other than Neighborhood Associations or HOAs. There's a working group of citizens actively building this program and there are still a lot of details to be worked out.
 - FRS Radio Net within the Palisades Neighborhood. On Sunday, April 28 at 6:30pm Mark Thornburg will hold a radio net. He'll be at the outdoor classroom behind Lake Ridge High School. Anyone who wants to learn more about this function should come over. If there are any radios available, they can be passed out to interested parties. Currently all 18 sets of the Motorola T-600 radios are loaned out. Since only 5 or 6 people usually partake in the drills, it has been requested that people who cannot or do not want to be part of the program anymore, turn their radio sets back to Mark. He will re-distribute those radios. There might be other changes to the radio program and Mark will send out emails with that info as it becomes available.
 - Funds for additional caches can only be applied for after January 2025.
- RELIABILITY AND SAFETY CONCERNS OF OUR NEIGHBORHOOD AND HOMES – Roger Gray
 - Roger has been working very hard on reliability and safety concerns for our neighborhood and our homes. The Palisades neighborhood has around 1,450 homes and 4,000 people living here.
 - He mentioned that the 2024 winter storm caused about an 80 hour outage for many people. In addition to the outage, we had road closures, and lot of people had to leave their homes which caused substantial hardship. The situation in 2021 was even worse.
 - After the January event, Rick and Roger discussed the matter with Frédérique, who then called a special meeting on the subject at hand. Chris talked about generators and Ken talked about things we can do in our neighborhood. It and it was agreed to that she would sponsor a letter to General Electric - our utility provider, the City and the Oregon Public Utilities Commission. The letter was co-authored by Frédérique and three Palisades HOAs. The letter states that we expect solutions to ensure better reliability, information and communication.
 - Roger mentioned that as bad as the winter outages were, he is actually more concerned about summer. With all the devastating fires which happened in California and also here in Oregon, the combination of electric power lines and trees is of great concern and the threat needs to be mitigated. He and the City Manager are going to walk a few areas to evaluate the level of risk.
 - Roger's safety tip for the evening; if you see a red flag warning of very high temperatures and high winds, park your car outside your garage, facing the street. This is far quicker than pulling the red tab on your garage door opener to open the door in an emergency, when the power is out.
 - The comment was made that people with electric vehicles should keep them fully charged during periods of adverse weather conditions. Having a backup generator was also suggested.
 - The leaning trees on South Shore Blvd and other roads were discussed as a hazard to electrical lines. PGE will coordinate with the appropriate authority about trimming of trees.
 - TRAFFIC AND SAFETY IN OUR NEIGHBORHOOD – Rob Heape
 - They reached out to City staff to discuss our concerns. Specific code violations and the enforcement thereof were covered.

- A strong partnership formed between the Lakeridge School Resource Officer, the City Traffic Engineer and the City Manager to work through these issues.
- There were comments made of “heavy ticketing” which occurred in the areas of Treetop Ln, Overlook Dr. and Meadowlark Ln. This seems to be a direct result of the PNA raising awareness on these issues.
- The School Resource Officer wrote a letter to the PNA stating that we should call the LO Police’s non-emergency number, (503) 635-0238, in the event of calls for services not being resolved that we should. They’re encouraging you to call and report when you see cars parked in the wrong direction, blocking crosswalks, parked on the sidewalks, or unlawfully using handicapped parking.
- The City of LO will have a council meeting 3 pm, on April 16 at City Hall – 388 A Ave, to have a presentation on planned improvements to Stafford Road and Childs Road.
- They’re planning on having the following work done:
 - ✓ Realigning the intersection of Johnson Road to eliminate the skewed angle of the intersection.
 - ✓ Adding a southbound left turn lane at Johnson Road
 - ✓ Adding a roundabout at the intersection of Stafford Road and Childs Road.
 - ✓ Adding white lanes along Stafford.
- The meeting materials can be found on the City’s website.
- Bill Conners stated that he challenges to City’s code 06 - 0069. He stated that the school has not been meeting with the neighborhood on a regular basis, as specified in said code.
- There is a follow-up meeting on this topic of parking on May 7 and Bill encourages people from the Koawood Dr, Banyan Ln and Cloverleaf Rd. area to attend. He asked that interested parties give their email addresses to either him or to Meg to be put on the email tree in order to prepare for this meeting.
- Bill said that public pathways would provide a huge boost for public safety. He also asked that the funding of the future Practice Field’s pathways come with parking restrictions for the High School, and that the PNA Board become involved in the plan – especially in the push for additional parking regulations.
- Maria Harvey, one of the neighbors in the area, also mentioned the parking issues and suggested that school kids could rather park on the easement, towards the Elementary School, on game days.
- Frédérique mentioned that there is a comment section on our website, and that she will make sure that more of this information gets posted on the website, so everybody can attend these meetings and lend their support.

Break – Refreshments and Mingling

- Frédérique said that Palisades now have Rassekh Park which is being developed, as well as the Recreation and Aquatic Center, Cooks Butte and also Green Tree Park.
 - Gail Perrick wrote that Green Tree Park has gotten a City approved sign, some park amenities and a lot of park domes. It also got fresh sand and bark dust.
- PARKS AND LAND USE COMMITTEES – Nancy Sage & Chris Durkee
 - Update on Rassekh Park – Phase 1: They’re working on a skate park there right now. They just finished pouring concrete. They’ll be tinting in something like a light beige. Although the concrete will be done, the park will not be open yet. They still need to do things like landscaping, parking lots and safety features.
 - ✓ The message from Parks and Rec is that even though it looks done - It’s not ready yet.
 - ✓ The park is expected to be open around the end of June.

- Phase 2: The PNA was asked to write a support letter to request grant funding for playground equipment and a bigger picnic area with a shelter. This letter was submitted and we should know in September if it was approved.
 - Phase 3 is for the Athletic Field, for which there is no funding yet.
 - Ivan Anderholm, the LO Director of Parks and Rec will be holding an open discussion, community gathering for the PNA on May 1st, between 5:30pm and 6:30pm at Hazelia Park. Meet by the restrooms at the playground. Anyone interested in the future plans of the Parks and Rec are welcome to attend. It is called the Parks and Rec. Strategic 2040 Plan and they would like to hear what you want from your parks department. They will also share some of the results of a survey conducted a couple of months ago. Full details can be found on the PNA website.

- UPDATE ON C3 SITE DEVELOPMENT (STAFFORD PROJECT) – Chris Durkee/Ken Allen
 - Chris discussed Land Use Approval for the renovation of the historic Sundeleaf house on Phantom Bluff Court. The Historic Resources Advisory Board recommended against approval on the design that they came up with. Meg and Chris supported the Advisory Board’s recommendations for the same reasons.
 - Ken discussed the ongoing development of the property. The project, which aims to bring more thoughtful development to the community, is in the mid-discussion phase with the design team. A next meeting is planned for mid-May. Ken emphasized that they were considering alternative designs, particularly regarding the location of the 4-story building. They also highlighted the company's intent to develop in a less exploitative manner than other developers. Ken confirmed that they were under contract with the C3 Church to purchase the property, with a high likelihood of closing the deal by year-end. They also mentioned the necessity to navigate through the city's needs assessment and address the needs of the planning commission and City Council. Ken said that they are starting the City’s formal process next week when they go in for a pre-application conference.
 - Chris and Meg will attend this pre-app meeting and a summary of this meeting will be posted on the website or newsletter.

- CALL-TO-ACTION: Upcoming deadline for applying to [City Boards & Commissions Information Session](#) on Thursday, April 18th at 5pm – Meg Wilkinson
 - Meg stated that there are three positions open for City Council and one for Mayor. The election will be held in this coming November. The Chair encouraged PNA community members to consider serving on the City Council, an Advisory Board or a Commission, which could make a difference in their neighborhood. Here are some of the Boards and Commissions:
 - ✓ 50+ Advisory Board
 - ✓ Budget Committee
 - ✓ Development Review Commission
 - ✓ Diversity, Equity and Inclusion Advisory Board
 - ✓ Historic Resources Advisory Board
 - ✓ Library Advisory Board
 - ✓ Natural Resources Advisory Board
 - ✓ Parks and Recreation Advisory Board
 - ✓ Planning Commission
 - ✓ Sustainability Advisory Board
 - ✓ Transportation Advisory Board

- EVENTS COMMITTEE – Anne Mulligan

- Ann Mulligan, who co-chaired the Events Committee, announced her stepping away due to a newborn baby, and opened up the opportunity for others to organize community events. She stated that the goal of the Events Committee was to promote social interaction within the community.
 - The Palisades Elementary School is a potential location for neighborhood gatherings. There is some grant money available to use for these events.
- SUSTAINABILITY COMMITTEE – Kikki Avila
 - Kiki discussed the various sustainability initiatives and events happening in the neighborhood, including a “zero waste” dishwasher tablet giveaway, support for local businesses, and information on composting and recycling.
 - She also highlighted the upcoming Lake Oswego Sustainability Fair on April 20, from 10 am to 1 pm, at Lakeridge Middle School.
 - A grant for the acquisition of three electric school buses for the district was received. The City is also planning more EV charging stations around town.
 - This committee is seeking collaboration with Republic Services to bring more education and information here to Palisades and then to the rest of Lake Oswego. Expect more events and more education about sustainability happening here within our neighborhood.
 - Old batteries, placed in Ziploc bags, can now be put in your glass recycle bins.
 - Kiki said there are 3 different sizes of waste bins available and arrangements can be made for once-a-month pickups of these bins. This has potential money savings.
 - New Seasons in Palisades is now accepting hard, clamshell type plastics - placed in outside containers.
 - NEWSLETTER EDITOR – Carrie Love
 - Carrie introduced a new "Dog of the Month" feature in the newsletter. People who wanted their dog/s featured were encouraged to email her with some pictures at newsletter@palisadesneighborhood.org
 - She also welcomed feedback and suggestions for future newsletter content.
 - CLOSING COMMENTS – Frédérique Lavios
 - Chris Durkee thanked Frédérique Lavios for her work in putting the PNA team together, “keeping the association going” and volunteering to be Chair for another year.
 - Frédérique thanked everybody for their work and participation.
 - **8:30 pm** - Meeting adjourned.

Minutes prepared by Chuck Buck

Chuck Buck

Date: April 18, 2024