



PALISADES NEIGHBORHOOD ASSOCIATION

PNA BOARD MEETING

June 12, 2025 @ 7:00 pm, via Zoom

Meeting Minutes - APPROVED BY BOARD 7/10/2025

1. MEETING START: 7:00PM - ROLL CALL

<u>Position</u>	<u>Name</u>	<u>Present</u>		<u>Position</u>	<u>Name</u>	<u>Present</u>
Chair	Chris Durkee	Yes		6	Open	
5 - Vice Chair	Carrie Love	No		7	Cyrus Lee	Yes
1 - Treasurer	Jon Thies	Yes		8	Nancy Sage	Yes
Secretary	Open (Acting: Durkee)			9	Meg Wilkinson	Yes
Former Chair	Frederique Lavios	Yes		10	Open	
2	Charles Buck	Yes		11	Rob Heape	No
3	Elisa Williams	Yes		12	David Westerdahl	Yes
4	Jenny Cherrytree	Yes		13	Open	

2. QUORUM: yes (12 board members, therefore quorum is 6 or more present or by proxy)

3. OLD BUSINESS: Meeting minutes from General Meeting of April 10 and board meeting of May 8:

A. Motion to approve by Frederique, seconded by Meg, approved unanimously

4. MOTIONS:

A. Motion to approve Brice Secord as board member and area 10 representative by Chris, seconded by Nancy, approved unanimously.

5. NEW BUSINESS

A. Cell tower at Lakeridge HS discussed

- Cell antennae re-installed on light pole in right field, approx. 100' from home of Ben & Annelie Adams

- Adams questioned if proper process was followed by LOSD and Verizon
- LO planning concurred that the process was not followed, issued a stop order.
- Email from LOSD states they believe proper process was followed.
- Meg Wilkinson, land use coordinator, will investigate further and likely request a meeting with Jessica Numanoglu, Community Development Director, and Adams' to discuss.
- PNA affirmed our commitment to pursue this issue, support the Adams' and ensure the proper procedure is followed, starting with planning staff.

B. Chair Report:

- Congrats to Elisa and David for their being selected for the Community Health and Resiliency Board. With Carrie on the Budget Committee, this makes 3 PNA board members engaged on important city boards.
- South Shore Fire Station - ongoing community outreach, Mayor's Roundtable this evening, and several Farmer's Markets.
- Chris has met with all city councilors and the mayor, with exception of John Wendland, establishing a good communication link between city and PNA. Commitment was made that PNA would always seek to resolve issues with staff 1st before escalating to council and mayor.
- Congrats to Brice Secord joining our board. Areas 6 and 13 still open - board members encouraged to help find candidates.

C. Treasurer's report (see attached)

D. Committee Reports:

Emergency Prep: David: newsletter and website now have updates including home E-prep tips, home protection, etc.

National Night Out: Frederique: PNA will send out email invitations to all subscribers in a particular PNA area if they let us know that a NNO event is planned at least two weeks before the event. We are encouraging planning/hosting a neighborhood party in each PNA area, Frederique will contact each area rep. Area 3 NNO party planning in process, also area 6 appears to have a party in planning.

Parks Committee: Nancy: update on LORAC driving range - as of June 6, trying out limited flight balls to prevent balls clearing the net and landing/hitting homes on Clara Court. (see attached email from Lisa West, P&R to Steve Connolly) Nancy will check with Steve Connolly (HOA vice-chair) to see if this has solved the problem. Rassekh phase 2 (play and picnic areas) underway, completion late summer.

Traffic & Pathway Committee: Sidewalk on west side of Treetop and Meadowlark is in process, city has submitted tree removal permit applications.

Land Use Report: Meg: shared Ken Allen's latest site plan, elevations, and schematic floor plans for Hazelia Living project (C-3) church site. Demo planned for late summer, earthwork starting early spring '26.

Communications & Tech Committee: Chris will take on yard sign updating to simplify the process.

E. Public Comment: Rick Cook gave an update on Stafford Rd construction, shared aerial photos from Clackamas Co.

7. ADJOURN: 8:00 PM

Submitted by acting secretary: Chris Durkee

June 12th Treasurer's Report:

Our current balance in the HomeStreet Bank account is \$463.85.

Pending Reimbursements:

\$268.98 - Neighborhood Meeting Signs (Minuteman Press, Sticky Dots)

\$15.00 - Website Hosting Fees (Basecamp)

\$159.00 - Zoom License renewal

\$24.99 - Laminating Sheets

467.97

We have submitted \$383.57 so far this fiscal year and there are \$482.97 of reimbursements yet to be submitted - this does not include additional yard signs that expect Carrie will be purchasing this month. The Basecamp fees do not include the recent invoice for June referenced in an earlier e-mail. Has this been paid? If so please provide me with a receipt so I can include it in the reimbursement request.

I have completed the paperwork I received from HomeStreet Bank to add Chris Durkee as a signatory for our account. Once PNA has finalized the meeting minutes from our April meeting indicating that Chris has been elected as the new PNA Chair, I will submit the paperwork to the bank. Once they receive the paperwork, they will compile a new set of documents for Chris and I to sign.

PNA residents are encouraged to donate to our neighborhood association. For information about projected expenses and how to donate, refer to the 'Get Involved > I want to Donate' page on Palisadesneighborhood.org.

From: "West, Lisa" <lwest@ci.oswego.or.us>

To: S Connolly <greyimp@gmail.com>

Cc: "Yang, Joon" <jyang@lakeoswego.city>, "Bennett, Martha" <mbennett@ci.oswego.or.us>, "Phelan, Megan" <mphelan@ci.oswego.or.us>, "Anderholm, Ivan" <ianderholm@ci.oswego.or.us>, "katie.t.richards@gmail.com" <katie.t.richards@gmail.com>, "Powers, Bruce" <bpowers@ci.oswego.or.us>, "Haggart, Kyra" <khaggart@ci.oswego.or.us>, "bazas@comcast.net" <bazas@comcast.net>, "Munro, Jeff" <JMunro@ci.oswego.or.us>, durkeechris@yahoo.com <durkeechris@yahoo.com>, Christopher Duncan <Christopher.scott.duncan@gmail.com>

Date: 06/05/2025 12:25 PM PDT

Subject: Driving Range Update

Dear Mr. Connolly,

I'm writing to provide an update on the driving range.

Since closing the range on May 28, we have taken the following corrective actions:

- Replaced all range balls with limited flight balls
- Conducted a thorough inspection of the range, including walking the area and confirming there are no tears in the netting
- Realigned the three bays closest to the cemetery
- Hired and trained additional range attendants to ensure proper oversight

The driving range will reopen on **Friday, June 6** for a **two-week trial period** using limited flight balls. During this trial, the following protocols will be in place:

- **No use of drivers will be permitted**
- **No use of woods will be permitted during the first week. We will evaluate the possibility of introducing woods (excluding drivers) during the second week, if we are not experiencing containment issues**
- **A range attendant will be present and monitoring at all times during operating hours**
- **Daily inspections of the area behind the range will be conducted, and any balls found beyond the netting will be documented**

We ask that you notify us immediately if a limited flight ball lands in your yard or if you find one on your property. Timely reporting is critical to help us assess and respond to any issues in real time.

Our goal is to gradually return to standard operations, while maintaining active monitoring and documentation.

Thank you for your cooperation and partnership as we work toward a long-term solution that addresses community concerns and allows continued use of the facility.

Lisa West, CPRP

Manager | Golf, Sports & Tennis

Parks & Recreation | [CAPRA Accredited](#)

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